

COMMUNITY GRANTS FUND APPLICATION

Please answer all questions which are relevant to your organisation – failure to do so may result in a delay in the determination of your application

PROJECT (In no more than 25 words)	INSTALLATION of FULLY AUTOMATIC DEFIBRILLATOR WITH SEAT AND INSTRUCTIONS IN GREENFIELDS RECREATION GROUND	GRANT AMOUNT REQUESTED	£1,952.00
--	---	-------------------------------	-----------

Contact Details

Q1 Name of organisation making application:

GREENFIELDS COMMUNITY GROUP

Name of contact for this application

Title: MRS First Name: FAY Surname: EASTON

Position held in the organisation: CHAIR

Contact Address, including full postcode:

[Redacted Address]

Postcode: [Redacted Postcode]

Contact Telephone Number: [Redacted Telephone Number]

Email address: [Redacted Email Address]

About your organisation

Q2 What type of organisation are you?

Tick (✓) relevant category:

- Registered Charity: () Charity Registration Number
- Voluntary Organisation: (✓)
- Company Limited by Guarantee: () Company Number
- Other – Please specify:

Q3 When was your organisation established?

2017

Q4 Briefly describe your organisation.

Describe your organisation, including how many members/users you have, whether there is a subscription fee and the usual activities/services you provide. If you are a new organisation, describe the services/activities you plan to provide.

GCG IS A VOLUNTARY ORGANISATION WORKING TO IMPROVE FACILITIES IN GREENFIELDS RECREATION GROUND. WE APPLY FOR COMMUNITY FUNDING & DELIVER PROJECTS TO IMPROVE THE FACILITIES FOR THE BENEFIT OF LOCAL PEOPLE

Q5 If you are a subsidiary of a larger organisation, please state which one.

N/A

Q6 Does your organisation have an agreed Constitution or Memorandum of Association?

Please state which and attach a copy:

YES - copy emailed to Andy.Watkin@strewsburytowncouncil.gov.uk & attached here

Q7 What is your primary source of funding?

Community grants
Fund Raising Events
Donations

Details of the project or activity you are planning

Q8 Describe the projects/activity you plan to use this grant for.

i. Try to be specific about what you will do and how you will do it.

Install "Mindray" fully automatic defibrillator, in a dedicated area of the park with a seat and instructions for the use of the defibrillator etched on a plaque alongside.
(The defibrillator has an 8 year Warranty)

ii. Please state how you have identified this need and how the project will benefit the people of Shrewsbury, together with the estimated time span. If you are seeking continuation funding for this project, please provide evidence for this continued need.

NEED - We have canvassed users of the park - average age 60 - and there is universal support for this concept.

iii. How many people from the Parish of Shrewsbury do you expect to benefit directly from your project or activity?

CIRCA 300
users per day
of the park

Q9 What criteria will be used to measure the success of the project and how many people from the Parish of Shrewsbury do you expect to benefit from it?

We will organise an e-survey once installed to gain feedback from the Greenfields Database (400 contacts)

We fulfill two of the Town Council's Aims & Objectives

- Creating a socially inclusive & caring community
- Protecting & improving the environment of the town

Health & Safety

Q10 What, if any, special safety issues are related to your project/activity?

Please provide the following information:

i. What kind of insurance does your organisation have?

.....

.....

.....

ii. Do the leaders have the relevant qualifications and/or experience?

We will organise training sessions for the use of the De. fibrillator. These will be in conjunction with the Bowling Club.

iii. What policies does your organisation have in place (i.e. Health and Safety, Child Protection/Safeguarding, working with vulnerable adults, Equal Opportunities, CRB Checks etc.)? You may be required to submit copies of your policies.

Copy of policy (attached via email)

- Public liability
- Event Cover
- Trustees liability
- Crisis Containment

Funding of your project

Q11 Previous Applications

If you have applied for and received funding from Shrewsbury Town Council in the past please provide details of the amount, the year and briefly what the funding was used for.

Year	Project Description	Award £
2023	Installation of Park Signage	1000.00

Q12 Project Funding

Please provide details of the amount of funding you need for your project and give us a breakdown of what the money is for (please enclose any relevant estimates or details).

Tell us the amount of grant requested £..... and provide a detailed breakdown as to how you have reached this figure

Project Expenditure Please list all items of expenditure for your project	Amount of Project
Mindray 2020.01.19 Defibrillator fully automatic	£ 1152.00
	£
Etched Instruction Plaque (for operating Defibrillator)	£ 350.00
Seat & landscaping in dedicated area w/ solar lamp	£
	£ 450.00
Total	£
Project Income Please list how the project shall be funded	
There is no income stream for the G.C.G.	£ -
	£ -
	£ -
	£ -
	£ -
What is the difference? This should be the same as the amount of Grant you are applying for	£ 1952.00

Q13 Covering a Shortfall

If the Town Council makes an offer less than the amount requested, how will that impact on the Project and how will you cover the shortfall?

The group will organise specific local fundraising events to make up any shortfall.

Q14 Sustainability

What plans do you have in place to ensure that your organisation becomes more sustainable and less reliant on grant funding, particularly from the Town Council?

The group give all their time freely and work tirelessly to secure sponsorships. Matched funds for grants are calculated by the accepted rate of volunteer manpower of £15 p.h. Volunteers work an average of 15 hours a week which equals £1125 in-kind p/w

Your Accounts

Q15 Please provide the following details from your most recent annual accounts

Total Income	£ 74185
Less Total Expenditure	£ 50170
Surplus / Loss	£ 24014
Savings (Reserves, Cash, Investments)	£ NIL

Please provide a copy of your most recent annual audited accounts or, in the case of newly established organisations, the projected income and expenditure for the next twelve months.

You need to include these documents with this application.

Account Details

Q16 Please provide your bank or building society account details

You can only apply for grant if you have a bank/building society account in the name of your organisation. We will only pay grants into an account which requires at least two people to sign each cheque or withdrawal. **These people should not be related.**

Account name: [REDACTED]

Sort Code: [REDACTED] Account Number: [REDACTED]

Bank/building society name: [REDACTED]

Bank/building society address..... [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Who are the signatories and what position do they hold in your organisation?

- | | | | | | |
|---|------|------------|----------|-------|------------|
| 1 | Name | [REDACTED] | Position | | Chair |
| 2 | Name | [REDACTED] | Position | | VICE CHAIR |
| 3 | Name | [REDACTED] | Position | | TREASURER. |

Any Other Information

Q17 Any other information which you consider to be relevant to your application.

The website has full background & constitution available for all to see
www.greenfieldscommunitygroup.org.

.....

.....

.....

Declarations

Q18 Declaration

Please give details of a senior member of your organisation.
For example, this may be your Chairperson, Treasurer or Secretary. They must read the application and sign below. **(This must not be the main contact name in Q1).**

I confirm, on behalf of Greenfields Community Group (insert name of organisation):

That I am authorised to sign this declaration on its behalf, and that, to the best of my knowledge and belief, all replies are true and accurate.

I confirm that I have read the Terms and Conditions set out in the Notes which accompanied this application and further confirm that this application is made on the basis that if successful, the organisation will be bound to use the grant only for the purpose specified in this application, and will have to comply with those Terms and Conditions and any others which the Council might attach to the Grant.

Post held in organisation: Chair

Title: [redacted] First Name: [redacted] Surname: [redacted]

Organisation address:

[redacted]
[redacted]

[redacted] Postcode: [redacted]

Telephone: [redacted]

Signed [redacted] Date: 7/8/24

Q19 Signature of Person Completing the Application

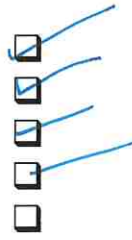
This must be the signature of the person named in Q1 as the main contact and **not be the same person who has signed in Q18**

I confirm that, to the best of my knowledge and belief, all the information in this application from is true and correct. I understand that you may ask for additional information at any stage of the application process.

Sig [redacted] Date: 7/8/24

Checklist

1. Have you answered every question?
2. Have all signatures been completed?
3. Have you included a copy of your constitution?
4. Have you included a copy of your most recent audited accounts?
5. Please state any supporting documents you are submitting:



Please return your completed application form to:

Town Clerk
Shrewsbury Town Council
Livesey House
7 St John's Hill
Shrewsbury
SY1 1JD

Telephone: 01743 281010

Email: Helen.ball@shrewsburytowncouncil.gov.uk