



COMMUNITY GRANTS FUND APPLICATION

Please answer all questions which are relevant to your organisation – failure to do so may result in a delay in the determination of your application

PROJECT <small>(In no more than 25 words)</small>	SYA's Community Intergenerational Regeneration Project	GRANT AMOUNT REQUESTED	£736.24
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Contact Details

Q1 Name of organisation making application: SYA (Shropshire Youth Association)

Name of contact for this application

Title: Mrs..... First Name: Claire..... Surname: Purcell.....

Position held in the organisation: Community Engagement and Fundraising Manager....

Contact Address, including full postcode:

[REDACTED]

.....

.....

..... Postcode: [REDACTED]

Contact Telephone Number: [REDACTED]

Email address: ... [REDACTED]

About your organisation

Q2 What type of organisation are you?

Tick (✓) relevant category:

Registered Charity: Charity Registration Number 1172685.....
Voluntary Organisation:
Company Limited by Guarantee: Company Number
Other – Please specify:

Q3 When was your organisation established?

1987 (Registered as a charity in 2017).....

Q4 Briefly describe your organisation.

Describe your organisation, including how many members/users you have, whether there is a subscription fee and the usual activities/services you provide.
If you are a new organisation, describe the services/activities you plan to provide.

SYA has provided services for young people in Shropshire for over 35 years. Working with over 9,000 young people, aged 11-18, through our own and affiliated clubs, groups and activities. Our term time clubs offer an array of physical and sports activities and termly trips to locations like climbing walls, bowling and ice-skating.

To help ease the increasing problem presented by food poverty, food-based activities are offered, and young people are encouraged to learn how to cook healthily.

We charge a nominal fee of £1 per person per club for those who can afford it, but only for a few of our clubs. Any money we collect in this way is saved to plough back into the club through trips and purchase of sports and games equipment.

SYA works with schools and external agencies to give young people extra opportunities such as Health Champions, Young Leaders, UK Youth Parliament and early intervention mental health sessions. We run specialist groups for young people with SEND needs and those who are part of the LGBTQAI+ Community. SYA aims for young people to have

access to quality, affordable, appropriate provisions and wants young people to feel valued, seen and heard.

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Q5 If you are a subsidiary of a larger organisation, please state which one.

N/A.....

Q6 Does your organisation have an agreed Constitution or Memorandum of Association?

Please state which and attach a copy: Yes, attached.

Q7 What is your primary source of funding?

SYA is commissioned by Shropshire Council and Tier 2 town and parish councils across Shropshire. £295,578 of income in 2022/23 was received from 20 government contracts and £1,500 from 1 government grant, allowing us to run our clubs with the legal staffing requirements.

Additional funding is raised through fundraising activities, other local grant funding, events and community and legacy income. This money is utilised to grow our provisions and to purchase items over and above to give the young people the best possible experience.

Details of the project or activity you are planning

Q8 Describe the projects/activity you plan to use this grant for.

i. Try to be specific about what you will do and how you will do it.

SYA would like to facilitate a community regeneration programme to help reignite community spirit and connect people from all ages, cultures and backgrounds. SYA will commission its Youth Forum to arrange a series of events where members of the local community, of all ages, will be invited to come to the SYA Headquarters in Monkmoor to take part in games and activities.

We would like to purchase some new equipment for this project to include dart board, mat, electronic scoring system and lights which could be used outdoors and an electronic disco bingo machine with dabbers and books. The money requested will cover a small

amount of refreshments for the activities and a small amount of cost recovery for the administration and preparation needed for the events to take place.

This project will help build inter-generational relationships within the community, giving both the young and elderly a voice and a platform to create social inclusion and understanding and will offer more social interaction to those who may struggle to leave the area or are suffering from deprivation.

We want the new SYA Headquarters to become a fully inclusive community centre that benefits the whole community with a specific focus on enhancing provisions, experiences and opportunities for local young people.

- ii. Please state how you have identified this need and how the project will benefit the people of Shrewsbury, together with the estimated time span. If you are seeking continuation funding for this project, please provide evidence for this continued need.

Some of our young people have expressed an interest in building more solid relationships within the community while others display a misunderstanding of older people.

Encouraging group activities will help both groups to understand, respect and appreciate each other more fully.

SYA's new building currently runs for the benefit of young people, as was its original purpose. We feel the building could be so much more and want it to truly be immersed into the local community and a hub for all, a safe, warm space that connects and serves the community as a whole.

- iii. How many people from the Parish of Shrewsbury do you expect to benefit directly from your project or activity?

80

Q9 What criteria will be used to measure the success of the project and how many people from the Parish of Shrewsbury do you expect to benefit from it?

The Youth Forum will record their work and detailed project planning will take place before the series of events is launched. SYA's youth workers will work closely with the Forum to offer guidance and ensure everyone is safe, risk assessments have been

completed and safety measures are adhered to. At the end of each term, Youth Workers are required to complete monitoring reports. These reports are anonymised and can therefore be share with funders when requested.

We anticipate the building can comfortably hold around 80 people for a bingo session so have noted that as how many people we expect to benefit directly. We predict the actual number will be far more. Youth work benefits individuals directly but the family unit as a whole benefit so we know the numbers are usually far greater.

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Health & Safety

Q10 What, if any, special safety issues are related to your project/activity?

Please provide the following information:

- i. What kind of insurance does your organisation have?

Employers Liability

Public Liability

Product Liability

- ii. Do the leaders have the relevant qualifications and/or experience?

Yes – this is essential for working with children

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- iii. What policies does your organisation have in place (i.e. Health and Safety, Child Protection/Safeguarding, working with vulnerable adults, Equal Opportunities, CRB Checks etc.)? *You may be required to submit copies of your policies.*

DBS Checks

Anti-bullying

Child Protection

Code of Conducts for all Adults Involved with SYA

Complaints
Conflict of Interest
Data Protection
Disciplinary
Domestic Abuse
Drug and Alcohol
E Safety
Equality and Diversity
Ethical Wall
Financial
Fire Safety
First Aid
Governance
Grievance
Health and Safety
Recruitment
Redundancy
Reserves
Risk Assessment
Safe Recruitment – Adult Vetting
Safeguarding
Session Plan
Social Media
SYA Green
Whistleblowing.

Funding of your project

Q11 Previous Applications

If you have applied for and received funding from Shrewsbury Town Council in the past please provide details of the amount, the year and briefly what the funding was used for.

Year	Project Description	Award £
2024	To provide planters, fruit trees, plants and gardening equipment for young people to create green spaces in our outdoor areas.	Donation of goods in Kind

Q12 Project Funding

Please provide details of the amount of funding you need for your project and give us a breakdown of what the money is for (please enclose any relevant estimates or details).

Tell us the amount of grant requested £736.24... and provide a detailed breakdown as to how you have reached this figure

Project Expenditure Please list all items of expenditure for your project	Amount of Project
Dart board and surround	£70
12 sets of darts	£22.55
Rubber matting	£30
Electronic Scorer	£100
Light system	£50
Disco Bingo System	£70
Dabbers	£15
Books	£26
Prizes and certificates	£50
Gifts for opening presentation	£10
Refreshments	£50
Portable Microphone system	£119.99

20% Cost recovery for administration and preparation of events	£122.70
Total	£736.24
Project Income Please list how the project shall be funded	
	£
	£
	£
	£
	£
What is the difference? This should be the same as the amount of Grant you are applying for	£736.24

Q13 Covering a Shortfall

If the Town Council makes an offer less than the amount requested, how will that impact on the Project and how will you cover the shortfall?

N/A.....
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Q14 Sustainability

What plans do you have in place to ensure that your organisation becomes more sustainable and less reliant on grant funding, particularly from the Town Council?

Once this project is being successfully delivered, we will ask those who can afford it to pay a small fee each time they attend. £1 per session, per person would allow up to top up refreshments and equipment needed to continue.

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Your Accounts

Q15 Please provide the following details from your most recent annual accounts

Total Income	£ 1,318,614
Less Total Expenditure	£ 646,104
Surplus / Loss	£ -43,332
Savings (Reserves, Cash, Investments)	£ 230,726

(Please note, our recent draft of accounts for 2023 / 2024 shows that during this time period, SYA's turnover reached £1,318,614. However, much of this fund was due to a one-off, large grant from the Youth Investment Fund which was immediately spent on construction of the new SYA Headquarters. A more realistic indication of the SYA turnover is highlighted in our report as £486,340)

Please provide a copy of your most recent annual audited accounts or, in the case of newly established organisations, the projected income and expenditure for the next twelve months.

You need to include these documents with this application.

Account Details

Q16 Please provide your bank or building society account details

You can only apply for grant if you have a bank/building society account in the name of your organisation. We will only pay grants into an account which requires at least two people to sign each cheque or withdrawal. **These people should not be related.**

Account name: [REDACTED]
.....

Sort Code: [REDACTED]..... Account Number: [REDACTED].....

Bank/building society name: ... [REDACTED]
.....

Bank/building society address [REDACTED]
.....

.....
.....
.....

Who are the signatories and what position do they hold in your organisation?

1 Name [redacted] Position
CEO.....

2 Name [redacted] Position Chair of
Trustees.....

3 Name [redacted] Position
Treasurer.....

Any Other Information

Q17 Any other information which you consider to be relevant to your application.

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Declarations

Q18 Declaration

Please give details of a senior member of your organisation.
For example, this may be your Chairperson, Treasurer or Secretary. They must read the application and sign below. **(This must not be the main contact name in Q1).**

I confirm, on behalf ofSYA.....(insert name of organisation):

That I am authorised to sign this declaration on its behalf, and that, to the best of my knowledge and belief, all replies are true and accurate.

I confirm that I have read the Terms and Conditions set out in the Notes which accompanied this application and further confirm that this application is made on the basis that if successful, the organisation will be bound to use the grant only for the purpose specified in this application, and will have to comply with those Terms and Conditions and any others which the Council might attach to the Grant.

Post held in organisation: Community Engagement and Fundraising Manager

.....

Title: First Name: [REDACTED] Surname:

[REDACTED]

Organisation address:

[REDACTED]

.....

.....

..... Postcode: [REDACTED]

.....

Telephone: ... [REDACTED]

Signed:

[REDACTED]

...

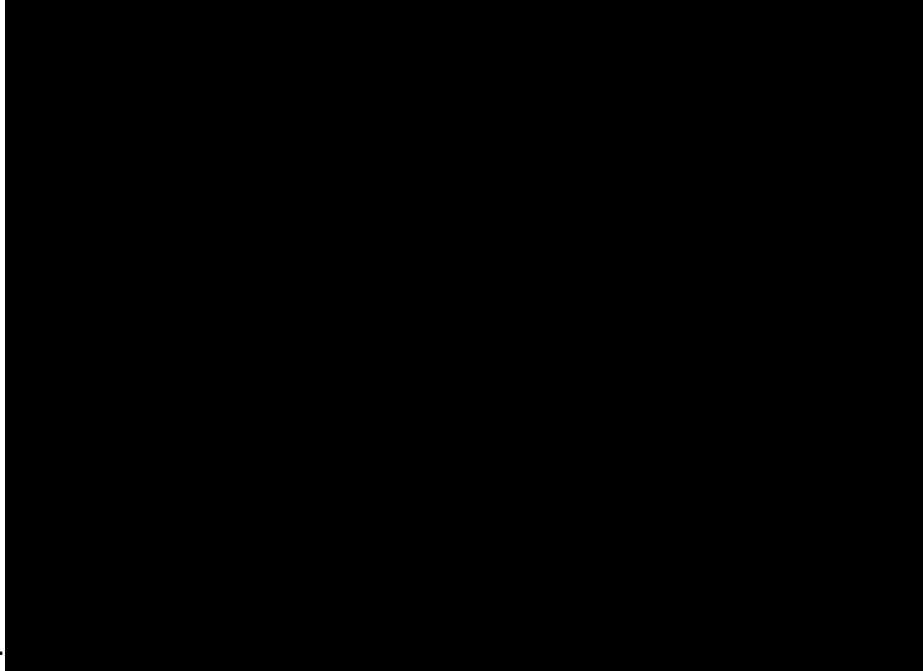
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Date:

Q19 Signature of Person Completing the Application

This must be the signature of the person named in Q1 as the main contact and **not be the same person who has signed in Q18**

I confirm that, to the best of my knowledge and belief, all the information in this application from is true and correct. I understand that you may ask for additional information at any stage of the application process.



Signed: ..

.....24/01/2025.....
.....

Date:

Checklist

1. Have you answered every question?
2. Have all signatures been completed?
3. Have you included a copy of your constitution?
4. Have you included a copy of your most recent audited accounts?
5. Please state any supporting documents you are submitting:

Please return your completed application form to:

**Town Clerk
Shrewsbury Town Council
Livesey House
7 St John's Hill
Shrewsbury
SY1 1JD**

Telephone: 01743 281010
Email: Helen.ball@shrewsburytowncouncil.gov.uk