



SHREWSBURY TOWN COUNCIL

Livesey House, 7 St John's Hill, Shrewsbury, SY1 1JD

Please ask for: Mr S Farmer
Tel. Direct: 01743 257648
E-mail: stuart.farmer@shrewsburytowncouncil.gov.uk

Thursday, 09 May 2024

Invitation to tender for Bouncy Castle and Bungee Trampoline Concession: The Quarry Park, Shrewsbury

Shrewsbury Town Council are reviewing the rights in the Quarry Park to operate a Bouncy Castle and Trampoline Concession for the 2025/26 summer season.

This licence will be valid for an initial 2-year period with the possibility of a further 2-year extension providing all parties can reach agreement and are satisfied with the service provided.

This tender opportunity will be live throughout the summer period of 2024 with a closing date of **1pm on Friday 27th September 2024**

Background Information

The Quarry Park is Shrewsbury's jewel in the crown, a 29-acre listed park. The beneficiary of a £1.5 million grant from the heritage lottery grant fund in 1998 seeing the works completed in 2005, attracting annually around 1.4 million visitors it is now one of the most visited and well used facilities in the town. The park hosts the Shrewsbury Flower Show and has a varied events programme throughout the year.

The location of the Bouncy Castle and Bungee trampoline concession is located in a high footfall area close to the children's play area, coffee shop and Canoe concession, foot traffic can enter the park over the Porthill suspension bridge as well as along Victoria Avenue and the main blue gates at the top of the Quarry.

Vehicular access for your nominated vehicle is available off Victoria Avenue.

Please register your interest in submitting a tender by sending an email to stuart.farmer@shrewsburytowncouncil.gov.uk, to include all contact details. This will enable us to inform you of any alterations that may occur during the tender process.

General Scope of Contract

Location:

- Grassed area behind the shrub bed and fencing adjacent to Porthill suspension bridge. Please see attached map.

The Licensee can:

- Site up to Four items in the location highlighted on the attached map.
- Site ONE vehicle and Trailer within the same area. Providing ground conditions are suitable.
- Operate between the 1st April 2025 and 30th September 2025 and 1st April 2026 to 30th September 2026 with the exception of events days such as the Shrewsbury Flower Show and Lets Rock (dates to be provided)



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The Licensee Must:

- Comply with S.12(1) of the Children and Young Persons Act 1933
- Not operate using inflatables once wind increases to 15m/s (24mph) this is to be measured at regular intervals throughout the day and a record kept for insurance purposes.
- All inflatable equipment is to comply with BS EN14960
- Provide a litterbin within the site of the attraction and be responsible for cleaning within a 15-meter radius of the site.
- Ensure that all person employed are aware of the conditions and to comply with any reasonable requested of the Town Council and any authorised officer.
- Insure in the sum of least £5 Million in respect of the third party.
- Keep the site in a safe, neat, and tidy condition and report any ground condition issues to the Town Council at the earliest opportunity.
- Manage and conduct the business of Inflatables and Bungee Trampoline hirer and proprietor in a proper and business-like way and in a manner appropriate to the dignity of the Quarry to complete satisfaction of the council.
- Produce the anemometer for inspection at any time when requested by the Town Council or authorised officer.
- Ensure all manufacturer's instructions are complied with and equipment is used in accordance with recommendations.
- Employ only sober and competent persons in the control and management of the equipment.
- Not exhibit within the area or any adjoining locations any advertising matter without written consent of the council
- Not assign or part with the benefit of the licence
- Not operate on the site on Flower Show days including the Thursday before, or other days highlighted by the council without prior agreement.
- Ensure all equipment is removed at the end of each day unless other agreement has been reached, remove all equipment prior to event days and at the end of the season.
- Not operate any motorised attractions (such as bikes, scooters, or cars)
- Utilise the 16amp electricity sockets where supplied, the council will supply a key and it will be the licence's responsibility to provide the appropriate plugs and leads. Where electricity is provided vehicle generators should not be operated.



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Health and Safety Requirements

All tenderers are to supply Shrewsbury Town Council with copies of the following:

- Risk Assessments
- Proof of ADIPS or PIPA certification
- Health & safety Policy
- Certificate of Public Liability Insurance
- Certificate of Employers Liability Insurance

Climate Emergency

In 2019 Shrewsbury Town Council declared a climate emergency and is currently working towards carbon neutrality by 2030. Please provide any information you hold in respect of the carbon footprint of your business.

Electricity Usage

Within your submission, please identify electricity usage for your proposal in KWH for compressors to be used with inflatables.

Payment

- Payment terms will 50% up front and 50% due in July
- All prices to be net, excluding VAT.

Evaluation and Awarding of Concession

All tenders will be evaluated on the following criteria using the information provided.

Criteria	Maximum Score
Tendered Amount	50
Evidence of Previous Experience	25
Evidence of ADIPS or PIPA certification	15
Evidence of Public Liability Insurance	5
Evidence of Employers Liability Insurance	5

Submitting

If you wish to submit a tender for this opportunity, please use the address label provided clearly marked BOUNCY CASTLE/BUNGEE TRAMPOLINE CONCESSION, THE QUARRY, SHREWSBURY no later than **1pm on Friday 27th September 2024**

Timetable for submitting.

Invitation to tender: 9th May 2024

Closing date for tenders: 1pm 27th September 2024

Successful tender announcement: 11th October 2024

If you have any queries during the tender process, please direct them via email to stuart.farmer@shrewsburytowncouncil.gov.uk



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Yours sincerely

Stuart Farmer
Acting Operations Manager



Tender Return

Company Name	
Name	
Company Position	
Tendered Amount for 2025	£
Tendered amount for 2026	£
Signed	
Date	

Please return the following by the stated deadline

- Tender Return
- Risk Assessments
- Health and Safety Policy
- Insurance Certificates
- Copies of ADIP
- Details of electricity usage in KWH