

This Licence is Issued by



**SC/24/01344/LVDPS**

## **Premises Licence**

**Licensing Act 2003**

### **Part 1 - Premises Details**

**Postal address of premises, or if none, ordnance survey map reference or description**

Quarry Park - General Events  
Quarry Lodge, Claremont Bank, Shrewsbury, Shropshire, SY1 1RN

**Where the licence is time limited, the dates**

Not applicable

**The opening hours of the premises**

Monday to Sunday 09:00 - 00:00

Non Standard timings as per licensable activities

**Licensable activities authorised by the licence and the times the licence authorises the carrying out of licensable activities**

Supply of Alcohol

Monday to Sunday 09:00 - 23:30

Non Standard Timings

For a maximum of ten outdoor music events per year.

Performances of Dance (Both)

Monday to Sunday 09:00 - 23:30

Non Standard Timings

For a maximum of ten outdoor music events per year.

Live Music (Both)

Monday to Sunday 09:00 - 23:30

Non Standard Timings

For a maximum of ten outdoor music events per year.

Plays (Both)

Monday to Sunday 09:00 - 23:30

Non Standard Timings

For a maximum of ten outdoor music events per year.

Recorded Music (Both)

Monday to Sunday 09:00 - 23:30

Non Standard Timings

For a maximum of ten outdoor music events per year.

Anything of a Similar Description (Both)

Monday to Sunday 09:00 - 23:30

Non Standard Timings

For a maximum of ten outdoor music events per year.

**Where the licence authorises supplies of alcohol whether these are on and/or off supplies**

Alcohol is supplied for consumption on the premises

**Part 2**

**Name, (registered) address, telephone number and email (where relevant) of premises licence holder**

Shrewsbury Town Council

Riggs Hall, Shrewsbury Library, Castle Gates, Shrewsbury, Shropshire, SY1 2AS

Work Phone: 01743 281010

**Registered number of holder, for example company number, charity number (where applicable)**

**Name, Address and Telephone Number of Designated Premises Supervisor Where the Premises Licence Authorises the Supply of Alcohol**

Ms Amanda Jane Spencer

15 Hallcroft Court, Shrewsbury, Shropshire, SY1 2AF

Telephone Number: 07300 010826

**Personal Licence Number and Issuing Authority of Personal Licence held by Designated Premises Supervisor Where the Premises Licence Authorises for the Supply of Alcohol**

Licence No: 24/00615/LPERS

Issued by: Shropshire Council

## Annexes

### Annex 1 – Mandatory Conditions

For the supply of alcohol

No supply of alcohol may be made under the premises licence -

- (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
- (b) at a time when the designated premises supervisor does not hold a personal licence or their personal licence is suspended.

Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

Exhibition of films

For all premises licences and club premises certificate authorising the exhibition of films, access will be restricted only to those who meet the required age limit in line with any certificate granted by the British Board of Film Classification.

Admission of children to the exhibition of any film to be restricted in accordance with the recommendations given to films by a body designated under Section 4 of the Video Recordings Act 1984 - the British Board of Film Classification is the only body so designated.

Door Supervision

Where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, each such individual must be licensed by the Security Industry Authority.

Mandatory Drinks Code Conditions

1. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.  
(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
  - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
    - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or,
    - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
  - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
  - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
  - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
  - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
2. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
3. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.  
(2) The designated premises supervisor in relation to the premises licence must ensure that the

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supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—

- (a) a holographic mark, or
- (b) an ultraviolet feature.

4. The responsible person must ensure that—

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures— .

- (i) beer or cider: ½ pint;
- (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
- (iii) still wine in a glass: 125 ml.

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

#### Mandatory Price Conditions

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

2. For the purposes of the condition set out in paragraph 1—

- (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
- (b) "permitted price" is the price found by applying the formula—

$$P=D+(D \times V)$$

where—

- (i) P is the permitted price,
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence—
  - (i) the holder of the premises licence,
  - (ii) the designated premises supervisor (if any) in respect of such a licence, or
  - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

4.—(1) Paragraph 2 applies where the permitted price given by sub-paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

## Annex 2 – Conditions consistent with the operating schedule

### General

1. Where the premises or parts of it are utilised for licensable activities, the Premises Licence Holder must ensure that the licence conditions and licensing objectives are not compromised.
2. The Premises Licence Holder shall comply with any reasonable instructions given by the appropriate Responsible Authority that seeks to promote the four licensing objectives.
3. Events taking place in the Quarry will be considered in two categories:
  - Category 1 events are those with fewer than 2,499 attendees
  - Category 2 events are those with more than 2,500 attendees and/or where the primary licensable activity taking place is the sale of alcohol, live music and/or recorded music
4. The premises licence holder will develop a pro forma event management plan for Category 1 events, to be agreed and signed off by the Licensing Authority. This event management plan is intended to reduce the administrative burden on smaller event organisers. It will define the operating expectations of event organisers and provide spaces for specific details to be completed by the event organiser. The specific content and layout of the pro forma event management plan is to be agreed with the Licensing Authority and other Responsible Authorities prior to use and is subject to ongoing review as deemed necessary by the Licensing Authority.

### Prevention of Crime & Disorder

1. The premises would be a member of Shopwatch / Pubwatch;
2. All Category 2 Events will be required to submit a security plan (separate to the Event Management Plan referred to subsequently in the Public Safety Conditions) for the event, which will include the numbers of SIA security staff that will be present during licensable activities taking place, at least two calendar months prior to the event unless by agreement with the Licensing Authority and Police. Due to its potentially sensitive nature, the Security Plan shall be submitted to West Mercia Police for distribution to other parties where necessary.

### Public Safety

1. All event management plans submitted for either Category of events must include an assessment and statement explaining why they fall into either Category 1 or Category 2 as defined in General condition 3.
2. For Category 1 Events: The Premises Licence Holder will require the user/hirer of the Quarry to complete and sign the pro forma event management plan, as detailed in General condition 4, which must be submitted to the Licensing Authority no later than one calendar month prior to the event.
3. For Category 2 Events: An event management plan, including the following as a minimum in suitable and sufficient detail to the level required by all Responsible Authorities, will be submitted to the Licensing Authority and all the Responsible Authorities by the Premises Licence Holder no later than two calendar months prior to the first day of an event:
  - Detailed event overview
  - Event specific layout plan
  - Temporary structures and infrastructure
  - Barriers
  - Crowd and traffic management
  - Stewarding
  - Organisation and details of contractors
  - Health, safety and welfare policy statement and arrangements overview
  - Event specific safety management structure
  - Event specific risk assessments
  - Site rules
  - Communication and command control arrangements
  - Waste disposal arrangements
  - Lost and vulnerable persons policy

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- Drugs and alcohol policy
  - Medical and first aid provisions
  - Fire precautions and equipment
  - Sanitary accommodation
  - Event specific noise management plan (see Prevention of Public Nuisance conditions for specific detail of what is to be included in this)
  - Accident reporting and investigations
  - Emergency procedures
  - Contingency plans

4. Event specific layout plans submitted with all event management plans will form part of Annex 4 to the premises licence for the purposes of the particular event for which it has been approved.  
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#### Prevention of Public Nuisance

1. No noise shall emanate from the premises that gives rise to a nuisance.
2. No events shall be held or structures erected within the buffer zones marked on the premises licence plan without prior consent from the licensing authority.
3. A maximum of thirteen days of Music Events shall be held per calendar year. A Music Event is defined as any event having amplified musical entertainment for
  - a) more than 2 hours a day or
  - b) musical entertainment after 1900 hours or
  - c) both of the above.

4. The following conditions shall apply to all Music Events:

- a) Throughout the Music Event the Music Noise Level (MNL) at the boundary of neighbouring residential properties shall not exceed those in Table 1:

Table 1: Maximum permitted Music Event noise levels

Concert type    Maximum music noise level (MNL)

Type 1: Up to 11 days per year            \*dB(A) LAeq 15 min

70dB Leq 15 mins in either of the 63Hz or 125Hz octave

Type 2: Up to 2 days per year            75dB(A) LAeq 15min

75dB Leq 15 mins in either of the 63Hz or 125Hz octave

\*To be confirmed - a level of 15dB above background (LA90) will be set after Environmental Health have carried out a background noise survey

- b) During the Music Event the licensee or event management shall undertake regular monitoring of noise levels. A record shall be kept of all monitoring, including the date, time and location of monitoring; the name of the person monitoring; noise levels observed and any action taken. Records shall be kept for no less than six months and shall be made available upon request by an authorised officer of Shropshire Council within 14 days of written correspondence requesting the information.

- c) Monitoring shall take place at all the locations marked on the premises licence plan unless otherwise approved in writing at least 28 days prior to the music event taking place.

5. All amplified live and recorded music shall cease by 23:00 hours

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#### Protection of Children From Harm

1. The Premises Licence Holder shall adopt a Challenge 25 policy whereby any customers who appear to be under the age of 25 and attempt to purchase alcohol or other age-restricted products are asked for proof of age. The Premises Licence Holder will prominently display notices throughout the premises advising customers of the Challenge 25 policy. Acceptable proof of age will be PASS cards, UK photo driving licence, passport or military ID.

2. The Premises Licence Holder shall keep a register of refused sales of all age-restricted products. The register shall contain details of the time and date, description of the attempting purchaser, description of the product they attempted to purchase, reason why the sale was refused and the name and signature of the person who refused the sale. The refusals register for every event must be held by the licensee and made available for inspection by any authorised authority.

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3. The Premises Licence Holder shall provide training for all staff involved in the sale or supply of alcohol to cover their obligations under the Licensing Act 2003 and Challenge 25 procedures. A record of all training will be held by the Premises Licence Holder and made available to any authorised authority on request.

### **Annex 3 – Conditions attached after a hearing by the Licensing Authority**

That on occasions where the Regulated Entertainment ceases prior to 23:00 hours, the Sale of Alcohol shall cease at the same time as the end of the Regulated Entertainment and the premises shall be cleared of members of the public 30 minutes after the end of the Regulated Entertainment except, for those camping with the authority of the Council in specially designated areas and complying with the conditions imposed by the Borough Council for that purpose.

Annex 2 cont

Public Safety cont

4. cont The layout shown on the event specific plan must not be altered or changed in any way within 14 days of the first day of the event without the prior consent of the Licensing Authority.
5. In the event that the requisite notice cannot be given in accordance with conditions 3 or 4 an event can still be held if the Licensing Authority and all the Responsible Authorities agree to accept delivery of adequate paperwork at shorter agreed notice.
6. In the event that the Licensing Authority, or any other Responsible Authority notify the premises licence holder prior to the start of any event that the event in question cannot adequately promote any of the four licensing objectives, no licensable activities will be provided by the licence holder at the event.
7. An auditable system will be in place to record the number of attendees on site whenever it is being used for licensable activities.
8. The premises licence holder shall ensure that all gates, barriers and fences or similar that are required to be used in the event of an emergency are unlocked prior to members of the public being allowed entry to the site, and that they remain unlocked for the duration of the event.
9. Admission to the event shall be through approved entrances. The entrances shall be manned by SIA registered security staff when they are employed for an event with two SIA security staff to each entrance point and search point area.
10. The Premises Licence Holder or the Designated Premises Supervisor or a personal licence holder representing the Premises Licence Holder shall be on site at all times when licensable activities are taking place at the premises.
11. Where there are grounds to suspect that drugs or weapons may be being carried by event attendees the Premises Licence Holder shall ensure that adequate searches of the people and bags entering the premises are carried out by SIA registered security personnel.
12. The Premises Licence Holder shall display notices at the entrances to the premises advising attendees that the police will be informed if anyone is found in possession of controlled substances or weapons.
13. Drugs or weapons seized will be placed in a suitable locked receptacle kept for that purpose. Means for securing and unlocking the receptacle will be held by the Premises Licence Holder or a nominated responsible person. A record shall be made of the date and time of the seizure, the person who made the seizure and the person who secured the seized items. This record will be made available to any authorised authority on request.
14. The Premises Licence Holder shall make suitable arrangements with the police for the collection of any seized items.
15. The Premises Licence Holder shall submit the full name of all SIA security staff contracted to an event with their 16-digit SIA badge number and expiry date to the Police not later than 7 days prior to the event. Any changes to SIA staff after this should be notified to the Police immediately.
16. The Premises Licence Holder shall provide training for all staff prior to any event to ensure they are familiar with emergency procedures for evacuation of the premises. A record of the training will be kept and made available to any authorised officer on request.

Public Nuisance cont

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6. Event specific noise management plans, which must be submitted as part of the event specific event management plan, must contain the following as a minimum, in suitable and sufficient detail to the level required by the Licensing Authority and Environmental Health:
- o Noise check and rehearsal times and durations
  - o Start and finish time of the event with timings for each performance eg set list of entertainers + what they comprise of
  - o Noise control measures including the type of sound system
  - o A plan of all noise making equipment (including generators) and all sound amplifying equipment including speakers, tannoy systems, mixing desk
  - o What type of Music Event is being carried out (in relation to Table 1 e.g. Type 1 or Type 2 music event)
  - o Details of a system to receive and action complaints which shall include a specified contact number for a named person who will be available during the entirety of the event
  - o Setting up and taking down management plan for the site
  - o Details of the information that will be supplied to residents who may be affected by noise from the event and a plan showing the area within which resident's properties will be provided with a copy of the information. This shall include the setting up and taking down management plan for the site.
7. The Licensing Authority and Responsible Authorities shall be updated in writing at least once every 6 months of all proposed events on site specifying all music events and if these are Type 1 or Type 2 events as defined in Table 1.
8. No setting up or dismantling activities shall take place outside of the permitted hours of 07:30-18:00 Monday to Friday and 08:00-16:00 weekends, without prior consent from the licensing authority in writing.

#### Public Safety cont

4. cont The layout shown on the event specific plan must not be altered or changed in any way within 14 days of the first day of the event without the prior consent of the Licensing Authority.
5. In the event that the requisite notice cannot be given in accordance with conditions 3 or 4 an event can still be held if the Licensing Authority and all the Responsible Authorities agree to accept delivery of adequate paperwork at shorter agreed notice.
6. In the event that the Licensing Authority, or any other Responsible Authority notify the premises licence holder prior to the start of any event that the event in question cannot adequately promote any of the four licensing objectives, no licensable activities will be provided by the licence holder at the event.
7. An auditable system will be in place to record the number of attendees on site whenever it is being used for licensable activities.
8. The premises licence holder shall ensure that all gates, barriers and fences or similar that are required to be used in the event of an emergency are unlocked prior to members of the public being allowed entry to the site, and that they remain unlocked for the duration of the event.
9. Admission to the event shall be through approved entrances. The entrances shall be manned by SIA registered security staff when they are employed for an event with two SIA security staff to each entrance point and search point area.
10. The Premises Licence Holder or the Designated Premises Supervisor or a personal licence holder representing the Premises Licence Holder shall be on site at all times when licensable activities are taking place at the premises.
11. Where there are grounds to suspect that drugs or weapons may be being carried by event attendees the Premises Licence Holder shall ensure that adequate searches of the people and bags entering the premises are carried out by SIA registered security personnel.
12. The Premises Licence Holder shall display notices at the entrances to the premises advising attendees that the police will be informed if anyone is found in possession of controlled substances or weapons.
13. Drugs or weapons seized will be placed in a suitable locked receptacle kept for that purpose. Means for securing and unlocking the receptacle will be held by the Premises Licence Holder or a nominated responsible person. A record shall be made of the date and time of the seizure, the



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person who made the seizure and the person who secured the seized items. This record will be made available to any authorised authority on request.

14. The Premises Licence Holder shall make suitable arrangements with the police for the collection of any seized items.

15. The Premises Licence Holder shall submit the full name of all SIA security staff contracted to an event with their 16-digit SIA badge number and expiry date to the Police not later than 7 days prior to the event. Any changes to SIA staff after this should be notified to the Police immediately.

16. The Premises Licence Holder shall provide training for all staff prior to any event to ensure they are familiar with emergency procedures for evacuation of the premises. A record of the training will be kept and made available to any authorised officer on request.

Public Nuisance cont

6. Event specific noise management plans, which must be submitted as part of the event specific event management plan, must contain the following as a minimum, in suitable and sufficient detail to the level required by the Licensing Authority and Environmental Health:

- o Noise check and rehearsal times and durations
- o Start and finish time of the event with timings for each performance eg set list of entertainers + what they comprise of
- o Noise control measures including the type of sound system
- o A plan of all noise making equipment (including generators) and all sound amplifying equipment including speakers, tannoy systems, mixing desk
- o What type of Music Event is being carried out (in relation to Table 1 e.g. Type 1 or Type 2 music event)
- o Details of a system to receive and action complaints which shall include a specified contact number for a named person who will be available during the entirety of the event
- o Setting up and taking down management plan for the site
- o Details of the information that will be supplied to residents who may be affected by noise from the event and a plan showing the area within which resident's properties will be provided with a copy of the information. This shall include the setting up and taking down management plan for the site.

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8. No setting up or dismantling activities shall take place outside of the permitted hours of 07:30-18:00 Monday to Friday and 08:00-16:00 weekends, without prior consent from the licensing authority in writing.

That on occasions where the Regulated Entertainment ceases prior to 23:00 hours, the Sale of Alcohol shall cease at the same time as the end of the Regulated Entertainment and the premises shall be cleared of members of the public 30 minutes after the end of the Regulated Entertainment except, for those camping with the authority of the Council in specially designated areas and complying with the conditions imposed by the Borough Council for that purpose.

## **Annex 4 – Plans**

Plan reference and date: Dwg no: Map Centre: 348633.4257,312416.2713 28/11/05 as amen

Licensing Team, Business and Consumer Protection, Place Directorate: Homes and Communities,  
Shropshire Council, Shirehall, Abbey Foregate, Shrewsbury, Shropshire SY2 6ND  
www.shropshire.gov.uk 0345 678 9026

This Licence is Issued by



**SC/24/01344/LVDPS**

## **Premises Licence Summary**

**Licensing Act 2003**

### **Premises Details**

**Postal address of premises, or if none, ordnance survey map reference or description**

Quarry Park - General Events  
Quarry Lodge, Claremont Bank, Shrewsbury, Shropshire, SY1 1RN

**Where the licence is time limited, the dates:**

Not applicable

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Non Standard timings as per licensable activities

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**Name, (registered) address of premises licence holder**

Shrewsbury Town Council

Riggs Hall, Shrewsbury Library, Castle Gates, Shrewsbury, Shropshire, SY1 2AS

**Registered number of holder, for example company number, charity number (where applicable)**

**Name of Designated Premises Supervisor Where the Premises Licence Authorises the Supply of Alcohol**

Ms Amanda Jane Spencer

Licensing Team, Business and Consumer Protection, Place Directorate:Homes and Communities,  
Shropshire Council, Shirehall, Abbey Foregate, Shrewsbury, Shropshire SY2 6ND  
[www.shropshire.gov.uk](http://www.shropshire.gov.uk) 0345 678 9026